



Burwell Village College Primary

Burwell Village College Primary School
The Causeway
Burwell
Cambridgeshire
CB25 0DU

Headteacher: Mr Antony Kern

28th January 2026

Dear Parents and Carers,

I am writing to inform you that Ms Shadbolt will be leaving us at half term. She has been successful in securing a new position and begins this role in February. Ms Shadbolt came back to us in a new role in February 2022 having been at the school for just over 10 years previously. You all know her as the friendly face of the school, willing to do anything for everyone and maintaining high quality relationships with parents. We will miss her very much and wish her every success in her new role.

As you will know Mrs. Cleary has been absent from school for a period of time. With Ms Shadbolt's resignation this leaves the office with no full-time members of staff. Mrs. Taylor, Mrs. Tetlow and the Senior Leadership Team will manage the office day to day whilst we recruit for a new office co-ordinator. Please bear with us during this period. We will set out some new timescales and protocols for the intervening period to ensure that communication remains strong.

Thank you as always for your support and understanding.

Regards,

Antony Kern
Headteacher

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Website: www.burwellvillageprimary.co.uk

Burwell Village College Primary School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.