



Friday 4th September 2026

Dear Pupils,

As you are already aware, our house system helps us to celebrate pupils' success at our school. We require a new Captain and Deputy to represent Fire, Air, Water and Earth.

Context and Purpose of the Job

To lead a house promoting competition and the school's values

Principle Task of the role

- Be a positive role model at all times by promoting the school values.
- Encourage pupils to participate positively in school sport and other house activities.
- Assist in the running of intra-school competitions, including quizzes.
- Assist in running of school events e.g. sports day, Christmas Fair etc.
- Lead half termly pupil voice surgeries.
- Meet to feedback on pupil voice and agree next step actions.
- Share findings and actions of pupil voice surgeries in assembly.

If you would like the opportunity to be a House Captain or Deputy, please complete an application form and return it to Miss Mansfield by **Friday 18th September**. If you would like some support in completing your application, staff will be available between 12:00-12:30 on Wednesday 9th September and Thursday 10th September. Shortlisted candidates will hear back by **Friday 25th September**.

Candidates who make it through the selection process will be expected to deliver a short speech, in front of their house, to persuade the voters that they are the best person for the role. This will take place on **Thursday 15th October**. Children in the house will then be given the opportunity to vote for their House Captain.

Kind regards,

K. Mansfield

Miss Kate Mansfield
Assistant Headteacher

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