

Held on Tuesday 12th July 2022 at 1700 hours

Governors:	Rhiannon Beal (RB), Antony Kern (Headteacher – AK), Hannah James (HJ), Steve Taylor (ST), Edris Tildesley (ET - Chair) (joined virtually)
In attendance:	
Clerk:	Meleena Walsh (Camclerk - MW)

	Discussion	Decisions Made / Actions Agreed
1.	Welcome The Chair welcomed all to the meeting. The GB was quorate based on the number of governors in post.	
2.	Apologies for Absence i. Receive apologies for absence: ii. Amanda Staples Helen Upright (it was noted that HU attend the governor visit day at the school on 12 th July 2022) Consent/Non-consent to absence:	Consent to absence was given for AS and HU given by the Chair.
3	Declaration of direct or indirect pecuniary interest in any of the following items	No declarations for items on this agenda were made.
4	Minutes of last FGB meeting(s): 14th June 2022 i To approve the minutes of the FGB meeting 14 th June 2022	Minutes of FGB meetings 14 th June 2022 were APPROVED and duly signed by the Clerk (Chair virtual).
5	Agreed Actions Update See table at end of minutes for updates. (items 086 – 092 added) FGB Actions from 02 November 2021 056 This will be reconvened with a new governor and lead set at meeting on 12 July 2022 and started in September 2022 FGB Actions from 14th June 2022 084 HJ to arrange an English visit before the end of the Summer term. HJ had emailed to arrange a date but it had not been possible to convene. This will be scheduled for early on in September 2022.	

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School Improvement

- i. Headteacher's Report: focus on data – progress report: Review of achievement of the year including end of year outcomes.
- The Head shared the end of KS2 outcomes on Target Tracker with the GB. It was noted that nationally Reading is up by 1% Maths is lower this year and that BVCP was broadly in line (70% & 67%). The main area of weakness is GDS in maths, coming in at 9.6% (teacher judgement had predicated that it would be 11%) GDS in maths is likely to be a focus moving into September 2022, but this will depend on analysis of other year group outcomes. It was noted by The Head that teacher judgement was much more accurate than in previous years. The gap between TA and test is 1 02 children and therefore we can be confident in the predictions made at the beginning of the year. The Head stated that the outcomes were an improvement on previous years, although they were still slightly lower than national average. It was noted that in writing there were 8% working at pre key stage 2 level. Improving writing and spelling will be a focus from September. Overall combined data shows that 54% of children are meeting expected in all three subjects (It is 59% nationally). This falls short of national average for 85% (soon to be uplifted to 95% by DfE)

The Head shared the end of KS1 outcomes. It was noted that the outcomes were poor with a range between 40% and 50% - these do not match the teacher assessment. The Head stated that there had been moderation of the teacher assessment and that regular monitoring had not identified that teacher assessment was a concern. Many of the judgements were made by the Deputy Headteacher or supported by her and the Head was coming to the same conclusions based on the same evidence. Therefore, whilst the teacher judgements had been challenged, he believed they were accurate. Moreover, pupils had attained similar outcomes to the teacher judgements in other SATs tests using old papers. The Head is unsure as to why the test scores had come out as low. Pupil books and teacher moderation predications do not match the test scores.

Q./ Has there been any feedback from the scores from the teachers?

A./ The Head responded that there has been an element of disbelief amongst the teachers that the test scores have come out as low.

Q./ Are the tests in line with what has been taught in the curriculum?

A./ The Head responded - Yes, the correct curriculum has been taught.

Q./ Did all children requiring support with a reader, extra time or a scribe have the support?

A./ The Head stated that they did.

A governor queried whether the lockdown may have played a part on the outcomes. It was discussed and agreed that this may have affected some pupils.

Q./ Would it be possible for some of the children that just missed out to be able to retake some of the questions to ascertain if it was a blip on the day?

A./ The Head responded - Yes, we can try that. Although, it would not

change the data that has already been submitted but could act as a tool to try to unpick why the results fell short of predictions.

Q./The Chair asked if there was any need to save any evidence from KS1 to support the end of year outcomes (in KS1) as the children move through into KS2 in the wake of Ofsted?

A./The Head responded that Ofsted would not look at data from KS1 as they are not allowed to use it.

Q./Is teacher assessment based on work from in school or at home as well?

A./ The Head responded that it was the work done in school was assessed.

Q./What will be done in Year 3 to support progress moving forward in the new academic year?

A./ The way maths is being taught will change from using White Rose to a scheme based on the school calculation policy. A drive on spelling will be implemented.

The Head shared the Year 1 phonics screening and pointed out that it is slightly lower than previous years. It was noted that the children in the year 1 group that did not make it were extremely low which would be indicative of other factors potentially outside of school.

It was noted that in Year 2 the number of children that did not make the level in the phonics screening was equivalent to 3. 95% of children had now achieved the expected level.

The Head shared the end of year outcomes for EYFS – the data is showing that 59% are at expected which is nearly 10% better than the previous year. Although, it was not as high as the teaching staff had predicted.

Q./What made the staff think the data would be higher than the current outcome?

A./ The Head responded that it is mainly just down to the teacher's high expectations and hopes for the cohort.

The Head shared the Year 5 maths outcomes - 66% at age related. GDS 15% (only 3% lower than average)

It was noted the combined score for year 5 is showing that currently the prediction for year 6 is at 48% - this needs to be addressed in Year 6 as it falls below national average expectations.

Q./ Are we sure that the data being entered into Target Tracker is accurate?

The Head responded that he was confident that the data was being accurately.

The Head shared the Year 4 end of year outcomes on target tracker – Combined is currently at 56%. Areas of concern are GDS and writing.

Q./ Do you cross reference the data with end of KS1 outcomes to get an accurate picture of progress and whether attainment is rising or falling in relation to starting points??

A./ The Head responded by showing the governors the tracking tool and how it is cross referenced to give a wider understanding of the data.

Q./ The Chair asked- How does the data add up against the progress that has been made over the last year?

A./ The Head responded - The progress looks ok, however we are waiting for the DfE to decide what progress will look like moving forward. He added that he expected that the DfE will be looking for pupils to increase their levels of progress from a scaled score of 100 in KS1 to in excess of 100 by the end of KS2 (and not be happy with a flat line in progress)

It was noted that there had been no further amendments made to the Head Teacher's report post issuing. Although the retention of the staff member had been confirmed.

The Chair requested that The Head confirm the increase in low attendance (41%) for some children.

The Head responded that attendance would be a focus for the start of the new academic year.

The GB discussed the attendance levels and whether this was specific to demographics, disadvantaged families or those children that were on pupil premium. It was agreed that these factors did play a major role in attendance levels.

Q./ How does the schoolwork together with the families with poor attendance?

A./ The Head responded that families have meetings, have target plans put into place and that outside agencies are engaged where possible. All avenues of support are fully explored. It was noted that support for non-attendance from the LA was limited.

Review of SDP 2021- 2022 (and consideration of 2022- 2023) – the report was issued to the GB prior to the meeting.

The Head was very forthcoming in stating that he finds it difficult to understand how the SDP drives improvement in the school above and beyond as he does not feel that it is a dynamic document. The Chair agreed that potentially a meeting should be scheduled in the Autumn term (with The Head, the governors and the LA) to determine the way that the plan is utilised to make it more efficient, fluid and dynamic. It was agreed that any form of plan should be based around how the school was driving improvement, and whether this is being driven at the right pace for it to be effective.

Safeguarding – nothing to report at this meeting. Pupil Premium and Vulnerable Groups – nothing to report (reference made within questioning and discussion in item 6i).

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<p>7</p> <p>i.</p> <p>ii.</p> <p>iii.</p> <p>iv</p> <p>v</p>	<p>Governor Business</p> <p>Election of Chair and Vice Chair ET formally stepped down as Chair ET was nominated by ST and formally voted in as Chair. ST was nominated by ET and formally voted in as Vice Chair.</p> <p>Code of Conduct – this was issued out to the governors prior to the meeting. It was formally accepted by the GB.</p> <p>Skills Audit – to be completed by the GB</p> <p>Review of the work of the Governing Body – ET will make changes to the document.</p> <p>Roles and Responsibilities – agree and monitoring visit dates Finance and Sport Funding – ST and HU Health and Safety - RA HTPM/Pay/ Grievance and Staff Discipline and exclusions – ET, ST, RA Safeguarding - ET SEND (including Zones of Regulation)– AS (ET mentor) Pupil Premium - HJ Appeals – HU, HJ, AS Training - RB</p> <p>Curriculum</p> <p>Governors for the following areas; Core – English, maths, reading, phonics, spelling – HJ, AS Non-Core – Music, art and History – RA, HU</p> <p><i>Q./ Why is science not a focus?</i> A./ Work has been done on science already this year and not a focus.</p> <p>CPD – ET and ST Personal development – AS (tied in with SEND) Leadership – To be part of the pay committee. Behaviour and attitude - All governors (can be evidenced on a Friday visit) EYFS – This will evidence through the links above.</p> <p>It was agreed that governors should email in the date that they want to visit – enough notice should be given to allow for release time. Statutory 1 visit per ½ term and non- statutory 1 per term.</p>	<p>086 Agreed to be completed by 21st July and sent to the Clerk.</p> <p>087 Agreed to update the Review of the work of the GB and resend to the Clerk.</p> <p>088 EYFS and Behaviour and Attitude to be added to the visit proforma.</p> <p>089 – all governors should have dates in the diary for the next academic year by 20th July 2022</p>
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vi	Standing Orders – the governors agreed to adopt the Standing Orders.	
vii	Pecuniary Interest register	090 Completed forms to be sent to the Clerk by 20th July 2022
viii	Governor Training – none to report	
viii	Governor visits/monitoring activity – as detailed in item v.	
x	Dates of planned meeting for the academic year 2022-23 All starting at 5pm Tuesday 27 th September 2022 Tuesday 1 st November 2022 Tuesday 13 th December 2022 Tuesday 7 th February 2023 Tuesday 28 th March 2023 Tuesday 2 nd May 2023 Tuesday 13 th June 2023 Tuesday 11 th July 2023	091 The Chair and The Head will set dates by 20th July 2022 and email to the GB

8	Finance	
i	Budget Monitoring Report - issued out to the GB prior to the meeting. ST to follow up with The Chair and The Head in the autumn term in relation to the letter issued out from Jonathon Lewis.	
9	Policies	
i	Nil	
10	Communication between staff, parents and governors	
	5 points from the GB	
i	A successful visit by governors to the school on 12 th July.	
ii	GB thanked staff for giving up their time after school on 12 th July.	

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iii	GB roles and monitoring schedule in place for Autumn term.	
iv	The governors recognised the hard work that staff have given this academic year and acknowledge both positive outcomes and areas of improvement.	
v	Clear priorities have been identified for the forthcoming academic year based on the school vision.	
11	What Impact is the GB having on vulnerable groups? The GB have identified a pupil premium and a SEND governor with meetings to be set for the next academic year.	
12	AOB Sharing of Parent Voice questionnaires.	092 ST to emailed responses to GB by 20th July 2022
Meeting closed at 7:15pm hours.		

ACTIONS:

No.	Action	Owner	Timescale
FGB Actions from 02 November 2021			
056	This will be reconvened with a new governor and lead set at meeting on 12 July 2022 and started in September 2022	RB/AK	12 July 2022 and September 2022
FGB Actions from 14th June 2022			
080	Reena Appadoo formally accepted by GB as Co-Opted Governor CGS to be notified	Clerk	14 June 22
081	The Scheme of Financial Delegation needs to be amended to say Head can sign contract in excess of £10k	AK	20 June 2022
082	Resignation of RB formally accepted by GB CGS to be notified	Clerk	16 June 2022
083	Advert for Governors to be produced for local magazine (Clunch)	ET, AK and KT	End of June 2022
084	HJ to arrange an English visit before the end of the Summer term.	HJ and A Fox and S Baugh	4 July 2022

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085	Provisional governor school visit date 12th July 2022. Timetable to be set and email sent to GB	AK and KT	20 June 2022
086	Skills audit to be completed by GB and sent to the Clerk.	All	21 st July 2022
087	Review on the work of the Governing Body – edits to be made and then reissued to the Clerk	The Chair	21 st July 2022
088	EYFS and Behaviour and Attitude to be added to the visit proforma.	The Head	20 th July 2022
089	All governors to send in dates to the office for their school visits (clearly indicating what they will be visiting)	All governors	20 th July 2022
090	Pecuniary Interest forms to be sent be completed and sent to the clerk.	All governors	20 th July 2022
091	FGB meeting dates to be set and emailed out to the FGB	The Head and The Chair	20th July 2022
092	Findings from parent voice playground discussions to be gathered and sent to the GB.	ST	20 th July 2022

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