## Calculation Policy

## Introduction

This policy is intended to help all staff in understanding the sequencing of teaching and progression of methods relating to the four rules of calculation - addition, subtraction, multiplication and division. It is based upon the requirements and expectations laid out in the National Curriculum.

This policy promotes the learning of concrete, pictorial and abstract methods. It is intended that this policy will allow consistency across the school in teaching calculation of the four operations, aiding children's progression in learning and transition between classes and key stages.

Teachers will need to be flexible in their approach to teaching the methods for solving the four operations, recognising when children are ready to progress to the next step whilst other children will need consolidation of the current step.

## Aims of the Policy:

- To ensure consistency within teaching across the school
- To ensure children have a strong understanding of various calculation methods
- To ensure children can use these methods accurately and confidently
- To develop children's fluency with calculations
- To support teachers in helping deepen understanding through the use of concrete manipulatives and pictorial representations
- To model the strategies used in school for parents and all staff


## Mathematical Language

We value the importance of children using the correct mathematical language. As a school, we expect the use of subject-specific terminology to be used. It is essential that teachers refer to and use the vocabulary appropriate for each lesson to ensure appropriate mathematical vocabulary is consistently used. New vocabulary should be explained within lessons, and high expectations of using this language is essential.
Please see document at the end of the policy for further mathematical language guidance.

## Progression in teaching addition:



Children need to see how numbers can be partitioned to make 10 so that they can use the number line effectively.


Different manipulatives can be used to represent the exchange.



| 8 | 7 |
| :---: | :---: |
| 15 |  |




Add a pair (or more) of two-digit numbers, without exchanging

Encourage children to reason when adding without an exchange.

$$
43+25=68
$$

Look at the 1 s column. What do you notice? $3+5=8$ Look at the 10s column. What do you notice? $40+20=$ 60

When using the place value grid, children add the ones first by bringing the counters up into the top box and then the tens.



Blank number lines also used to add ones and then tens. Children should recognise that once they add the ones, the ones column will not change.

$$
+5
$$

$$
+20
$$



43
48

Add a pair (or more) of two-digit numbers, exchanging ones

Before introducing the formal method, children are to use a blank number line to jump to multiples of 10 to become more efficient. Children should also reason that 8 plus 3 is more than 10 therefore the ones and tens columns will change. The part-whole model is to be used to show number bonds.


$38+23=61$

Move counters or dienes up into the top box of the place value chart.

Model exchanging by taking the 10 ones off the chart and replacing with a ten into the 10s column.

38


Record the formal method next to the concrete model.

| Add a pair (or more) of |
| :--- | :--- |
| two-digit numbers, |
| exchanging tens |$\quad$| Before using the formal method, children are to use a blank number line to |
| :--- |
| jump to multiples of 10 to become more efficient. Children should also reason that 60 |
| plus 50 is more than 100 therefore the tens and hundreds columns will change. |
| The part-whole model is to be used to show number bonds. |
| and |



Add a pair (or more) of three-digit numbers or a three-digit number to a two-digit number, exchanging hundreds

Before using the formal method, children are to use a blank number line to become more efficient. Children should also reason that 8 plus 1 is less than 10 therefore only the ones column will change first, and that $40+30$ is less than 100 so the tens column will change next. However, they should



Move counters or dienes up into the top box of the place value chart.

## Model

 exchanging by taking the 10 hundreds off the chart and replacing with a thousand in the 1,000 s column.
## 748

+431
+1179

Record the formal method next to the concrete model



Throughout all teaching of written methods for addition, children need to be given time to practise and consolidate skills and must be given opportunities to apply these written methods, at whatever stage they may be at to solving real-life problems, in the context of measures and money, and within the other strands of mathematics.

## ADDITION NATIONAL CURRICULUM CALCULATION GUIDANCE

## Year 1 pupils should be taught to:

- read, write and interpret mathematical statements involving addition (+) and equals (=) signs
- represent and use number bonds up to 20
- add one-digit and two-digit numbers to 20, including zero
- solve one-step problems that involve addition, using concrete objects and pictorial representations, and missing number problems


## Year 2 pupils should be taught to:

- solve problems with addition using concrete objects and pictorial representations, including those involving numbers, quantities and measures
- apply their increasing knowledge of mental and written methods
- recall and use addition facts to 20 fluently, and derive and use related facts up to 100
- add numbers using concrete objects, pictorial representations, and mentally, including:
* a two-digit number and ones
* a two-digit number and tens
* two two-digit numbers
* adding three one-digit numbers
- show that addition of two numbers can be done in any order (commutative)
recognise and use the inverse relationship between addition and subtraction and use this to check calculations and missing number problems


## Year 3 pupils should be taught to:

- add numbers mentally, including:
* a three-digit number and ones
* a three-digit number and tens
* a three-digit number and hundreds
- add numbers with up to three digits, using formal written methods of columnar addition
- $\quad$ estimate the answer to a calculation and use inverse operations to check answers


## - solve problems, including missing number problems, using number facts, place value, and more complex addition

## Year 4 pupils should be taught to:

- add numbers with up to four digits using the formal written methods of columnar addition
- add decimal numbers up to two decimal places (in the context of money and measures)
- estimate and use inverse operations to check answers to a calculation
- $\quad$ solve addition two-step problems in contexts, deciding which operations and methods to use and why

Year 5 pupils should be taught to:

- add whole numbers with more than four digits, using formal written methods of columnar addition
- add decimal numbers with more than two decimal places
- add numbers mentally with increasingly large numbers
- use rounding to check answers to calculations and determine, in the context of a problem, levels of accuracy
- solve addition multi-step problems in contexts, deciding which operations and methods to use andwhy


## Year 6 pupils should be taught to:

- perform mental calculations, including with mixed operations and large numbers
- use their knowledge of the order of operations to carry out calculations involving the fouroperations
- solve addition multi-step problems in contexts, deciding which operations and methods to use and why
- solve problems involving addition
- use estimation to check answers to calculations and determine, in the context of a problem, levels of accuracy


## Progression in teaching subtraction:



| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | $(14$ | 15 | 16 | 17 | 18 | 19 | 20 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |



When subtracting one-digit numbers that cross 10, It is important to highlight the importance of ten ones being the same as one ten.

Children should be encouraged to find the number bond to 10 when partitioning the subtracted number. Tens frames, number shapes and number lines are great for representing this
14


$$
14-6=8
$$

| Subtract a single-digit or |
| :--- |
| two-digit number from a |
| two-digit number, without |
| exchanging |



| Subtract a two-digit or |
| :--- |
| three-digit number from |
| three-digit number, |
| exchanging from |
| hundreds |




| Subtract four-digit or |
| :--- |
| greater numbers from |
| four digit number or |
| greater, using ex |
| across some or all place |
| values, including through |
| a zero |

Subtract a number that
will require exchanging
across a series of zeros


Throughout all teaching of written methods for subtraction, children need to be given time to practise and consolidate skills and must be given opportunities to apply these written methods, at whatever stage they may be at to solving real-life problems, in the context of measures and money, and within the other strands of mathematics.

## SUBTRACTION NATIONAL CURRICULUM CALCULATION GUIDANCE

## Year 1 pupils should be taught to:

- read, write and interpret mathematical statements involving subtraction (-) and equals (=) signs
- represent and use number bonds and related subtraction facts up to 20
- $\quad$ subtract one-digit and two-digit numbers to 20 , including zero
- $\quad$ solve one-step problems that involve subtraction, using concrete objects and pictorial representations, and missing number problems such as $9-\square=5$


## Year 2 pupils should be taught to:

- solve problems with subtraction using concrete objects and pictorial representations, including those involving numbers, quantities and measures apply their increasing knowledge of mental and written methods
recall and use subtraction facts up to 20 fluently, and derive and use related facts up to 100 subtract numbers using concrete objects, pictorial representations and mentally, including:
* a two-digit number and ones
* a two-digit number and tens
* two two-digit numbers
- know that subtraction of one number from another cannot be done in any order recognise and use the inverse relationship between addition and subtraction and use this to check calculations and missing number problems


## Year 3 pupils should be taught to:

- subtract numbers mentally, including:
* a three-digit number and ones
* a three-digit number and tens
* a three-digit number and hundreds
- subtract numbers with up to three digits, using formal written methods of columnar subtraction
- $\quad$ estimate the answer to a calculation and use inverse operations to check answers
- solve problems, including missing number problems, using number facts, place value, and more complex addition and subtraction


## Year 4 pupils should be taught to:

- subtract numbers with up to four digits using the formal written methods of columnar subtraction
- subtract decimal numbers up to two decimal places (in the context of money and measures)
- estimate and use inverse operations to check answers to a calculation
- solve subtraction two-step problems in contexts, deciding which operations and methods to use andwhy


## Year 5 pupils should be taught to:

- $\quad$ subtract whole numbers with more than four digits, using formal written methods of columnar subtraction
- $\quad$ subtract decimal numbers with more than two decimal places
- subtract numbers mentally with increasingly large numbers
- use rounding to check answers to calculations and determine, in the context of a problem, levels of accuracy
- solve subtraction multi-step problems in contexts, deciding which operations and methods to use and why


## Year 6 pupils should be taught to:

- perform mental calculations, including with mixed operations and large numbers.
- use their knowledge of the order of operations to carry out calculations involving the fouroperations
- solve subtraction multi-step problems in contexts, deciding which operations and methods to use and why
- solve problems involving addition, subtraction, multiplication and division
- use estimation to check answers to calculations and determine, in the context of a problem, levels of accuracy


-00000-00000-00000-00000-

Children represent multiplication as repeated addition in many different ways.


One bag holds 5 apples.
How many apples do 4 bags hold?

$5 \times 4=20$
In Year 2, children are introduced to the multiplication symbol.


5 is the group size. 4 is what I am doing.

I have 5 four times.
5 multiplied by 4
4 lots of 5
4 groups of 5







| Multiply a two-digit by a four-digit number | $X$ <br> 20 <br> 8 <br>  <br> Wh <br> 28 <br> 2,7 | $\begin{gathered} \hline 2,000 \\ \begin{array}{c} 40,000 \\ \left(8^{\text {th }}\right) \end{array} \\ \hline 16,000 \\ \left(4^{\text {th }}\right) \end{gathered}$ <br> en I multip he produ 32 is the | 700 <br> 14,000 <br> $\left(7^{\text {t }}\right)$ <br> 5,600 <br> $\left(3^{(d)}\right)$ <br> ply 2, 732 ct is 76 , group. | 30 <br> 600 <br> $\left(6^{n}\right)$ <br> by <br> 92. | $\begin{gathered} \hline 9 \\ \hline 180 \\ \left(5^{5 \prime \prime}\right) \\ \hline 72 \\ 7\left(1^{s \prime \prime}\right) \end{gathered}$ |  | $\begin{array}{r} 2739 \\ 28 \\ 72(9 \times 8) \\ 240(30 \times 8) \\ 5600(700 \times 8) \\ 6600(2,000 \times 8) \\ 180(9 \times 20) \\ 600(30 \times 20) \\ 44000(700 \times 20) \\ 40000 \\ \hline 76692 \\ \hline 11 \end{array}$ | $\begin{array}{r} 2739 \\ \times \quad 28 \\ \hline 21912 \\ 2537 \\ +54780 \\ \hline 76692 \\ \hline \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Multiply decimal numbers up to three decimal places |  |  |  | $1 / 10$ 0.1 0.1 0.1 0.1 0.1 0.1 | 0.1 0.1 0.1 0.1 0.1 0.1 |  | $1 / 100$    <br> 0.01 0.01 0.01 0.01 <br>  0.01   <br> 0.01 0.01 0.01 0.01 <br>  0.01   <br> 0.01 0.01 0.01 0.01 <br>  0.01   <br> 0.01 0.01 0.01 0.01 <br>  0.01   <br> 0.01 0.01 0.01 0.01 <br>  0.01   <br> 0.01 0.01 0.01 0.01 | $\begin{aligned} & 3.45 \\ & \times 6 \\ & \hline 18 \\ & 2.4(3 \times 6) \\ & +\quad 0.3 \\ & \hline 20.7 \times 6) \\ & \hline 20.05 \times 6) \\ & \hline \end{aligned}$ |

## MULTIPLICATION NATIONAL CURRICULUM CALCULATION GUIDANCE

## Year 1 pupils should be taught to:

- solve one-step problems involving multiplication, calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher

Year 2 pupils should be taught to:

- recall and use multiplication facts for the 2,5 and 10 multiplication tables, including recognising odd and even numbers
- calculate mathematical statements for multiplication within the multiplication tables and write them using the multiplication ( $\times$ ) and equals (=) signs
- show that multiplication of two numbers can be done in any order (commutative)
- solve problems involving multiplication using materials, arrays, repeated addition, mental methods, and multiplication including problems in contexts


## Year 3 pupils should be taught to:

- recall and use multiplication facts for the 3,4 and 8 multiplication tables
- write and calculate mathematical statements for multiplication using the multiplication tables that they know, including for two-digit numbers times one-digit numbers, using mental and progressing to formal written method
- solve problems, including missing number problems, involving multiplication including integer scaling problems and correspondence problems in which $n$ objects are connected to $m$ objects (ratio and proportion)


## Year 4 pupils should be taught to:

- recall multiplication facts for multiplication tables up to $12 \times 12$
- use place value, known and derived facts to multiply mentally, including: multiplying by 0 and 1 ; multiplying together three numbers
- recognise and use factor pairs and commutativity in mental calculations
- multiply two-digit and three-digit numbers by a one-digit number using formal written layout
- solve problems involving multiplying and adding, including using the distributive law to multiply two-digit numbers by one digit, integer scaling problems and harder correspondence problems such as $n$ objects are connected to $m$ objects (ratio and proportion)


## Year 5 pupils should be taught to:

- $\quad$ solve problems involving multiplication where larger numbers are used by decomposing them into their factors
- multiply numbers up to four-digits by a one- or two-digit number using a formal written method, including long multiplication for two-digit numbers
- multiply numbers mentally drawing upon known facts
- multiply whole numbers and those involving decimals by 10, 100 and 1000
- solve problems involving addition, subtraction, multiplication and division and a combination of these, including understanding the meaning of the equals sign
- solve problems involving multiplication and division, including scaling by simple fractions and problems involving simple rates
- solve problems involving multiplication, including using their knowledge of factors and multiples, squares and cubes


## Year 6 pupils should be taught to:

- multiply multi-digit numbers up to four-digits by a two-digit whole number using the formal written method of long multiplication
- multiply decimal numbers up to three decimal places
- perform mental calculations, including with mixed operations and large numbers
- use their knowledge of the order of operations to carry out calculations involving the fouroperations
- solve multi-step problems involving addition, subtraction, multiplication and division
- use estimation to check answers to calculations and determine, in the context of a problem, levels of accuracy

| Small step/stage | Models and representations |
| :--- | :--- |
| Solve one step problems <br> using multiplication <br> (sharing) | Children solve problems by sharing amounts into equal groups. |


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Children solve problems by grouping and counting the number of groups. Grouping encourages children to count in multiples and links to repeated subtraction on a number line. They can use concrete representations in fixed groups such as number shapes which helps to show the link between multiplication and division.



There are 20 apples altogether. They are put in bags of 5 . How many bags are there?
Divide a two-digit number
by a one-digit number (no
exchange)



| Divide a two-digit number <br> by a one-digit number with <br> a remainder (grouping) | $52 \div 4=13$ |
| :--- | :--- |


| Divide a three-digit |
| :--- |
| number or greater by a |
| one-digit number (sharing) |


$856 \div 4=214$

|  |  | 2 | 1 | 4 |
| :--- | :--- | :--- | :--- | :--- |
|  | 4 | 8 | 5 | $1_{6}$ |



Grouping will continue to support children's understanding of short division when dividing a three-digit number by a one-digit number.

Dienes and place value counters can be used or drawn on a place value grid to support.



Throughout all teaching of written methods for division, children need to be given time to practise and consolidate skills and must be given opportunities to apply these written methods, at whatever stage they may be at to solving real-life problems, in the context of measures and money, including where in real-life contexts the answer needs to be rounded.

## DIVISION NATIONAL CURRICULUM CALCULATION GUIDANCE

## Year 1 pupils should be taught to:

- solve one-step problems involving division, calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher


## Year 2 pupils should be taught to:

- recall and use division facts for the 2,5 and 10 multiplication tables, including recognising odd and even numbers
- calculate mathematical statements for division within the multiplication tables and write them using the division ( $\div$ ) and equals (=) signs
- show that multiplication of two numbers can be done in any order (commutative) and division of one number by another cannot
- solve problems involving division, using materials, arrays, repeated addition, mental methods and multiplication and division facts, including problems in contexts


## Year 3 pupils should be taught to:

- recall and use division facts for the 3,4 and 8 multiplication tables
- write and calculate mathematical statements for division using the multiplication tables that they know, including for two-digit numbers times one-digit numbers, using mental and progressing to formal written methods
- use the numberline to divide, using the principle of repeated subtraction
- solve problems, including missing number problems, involving division, including integer scaling problems and correspondence problems in which $n$ objects are connected to $m$ objects (ratio and proportion)

Year 4 pupils should be taught to:

- recall division facts for multiplication tables up to $12 \times 12$
- use place value, known and derived facts to divide mentally, including dividing by 1
- use the numberline to divide, subtracting chunks of numbers to make the method more efficient
- develop chunking method through moving away from the numberline to record vertically
- recognise and use factor pairs and commutativity in mental calculations


## Year 5 pupils should be taught to:

- divide numbers mentally drawing upon known facts
- divide numbers up to four-digits by a one-digit number using the formal written method of short division and interpret remainders appropriately for the context
- divide whole numbers and those involving decimals by 10, 100 and 1000
- solve problems involving addition, subtraction, multiplication and division and a combination of these, including understanding the meaning of the equals sign
- solve problems involving multiplication and division, including scaling by simple fractions and problems involving simple rates
- $\quad$ solve problems involving multiplication, including using their knowledge of factors and multiples, squares and cubes


## Year 6 pupils should be taught to:

- divide numbers up to four-digits by a two-digit whole number using the formal written method of long division, and interpret remainders as whole number remainders, fractions, or by rounding, as appropriate for the context
- divide numbers up to 4 digits by a two-digit number using the formal written method of short division where appropriate, interpreting remainders according to the context
- divide decimal numbers up to three decimal places
- perform mental calculations, including with mixed operations and large numbers.
- use their knowledge of the order of operations to carry out calculations involving the fouroperations
- solve problems involving addition, subtraction, multiplication and division
- use estimation to check answers to calculations and determine, in the context of a problem, levels of accuracy


## Addition

sum, add, altogether, increase, more than, total
We do not say answer - we say sum.

## Subtraction

difference, subtract, take, minus, less than, decrease, reduce
We do not say answer - we say difference.

## Multiplication

times, multiplied by, groups of, factor
We do not say answer - we say product (the result of multiplying one number by another)
Factor - a number that multiplies with another to make a product.
$3 \times 4=12$
3 and 4 are factors
12 is the product
$5 \times 4=20$
5 is the group size.
4 times is what I am doing.
I have 5 four times
5 multiplied by 4
4 lots of 5
4 groups of 5

## Division

divided by
We do not say answer - we say quotient (the result of a division)
Divisor - the number by which another is divided
Dividend - the number that is divided
$24 \div 6=4$
6 is the divisor
24 is the dividend
4 is the quotient

## Other vocabulary:

Zero
Negative numbers
We only say minus when learning about temperature
We say improper fraction - not top heavy
We do not say regroup or borrow, we say exchange.
Exchange - change a number or expression for another of the same value
Calculation/number sentence/expression (2+4=6)
We say 'equal' 'the same as' 'is equal to'
$20=9+11$

